

Letter of Authorisation

Standing customs import clearance instructions, including HS classification, and appointment of a 'direct Customs Agent'

I, (i)
 Having authority to sign on behalf of (company name) (ii)
 (EORI No.) ("we", "us", "our")

hereby appoint **KUEHNE + NAGEL Limited** (EORI No.) **GB864440910000** (iii) to act on behalf of the firm named above in the capacity of **direct Customs agent** in accordance with Schedule 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018. (iv)

This appointment is applicable to all consignments arriving or departing from the UK.

This appointment applies with effect from the date of signature for a period of 12 months commencing from the date of this document; unless revoked by the firm named above. We will renew this appointment annually.

- We authorise Kuehne + Nagel Limited to delegate Customs clearance to sub agents as a **direct Customs agent** of the declarant in all dealings with HMRC where circumstances necessitate.
- We confirm Kuehne + Nagel Limited shall enter goods imported by us to home use, under CPC 4000000, paying any duty or VAT due (whether or not due at time of import, or if duty is zero). Kuehne & Nagel Ltd may rely upon the value shown on the supplier's invoice
- We confirm that where the supplier has declared preferential origin on their invoice, or provided a correct certificate of origin, Kuehne + Nagel Limited will use this as the basis for a preferential origin claim.
- We confirm that Kuehne + Nagel Limited can use information provided by our European suppliers, as well as supporting documents (e.g. commercial invoice), to prepare and submit UK customs import declarations to HMRC for a 12-month period commencing from the date of this signed statement. Kuehne + Nagel Limited may act on the basis that any such data is full, complete and accurate.
- We confirm that we will supply all our necessary standing data to Kuehne + Nagel Limited to use during this 12-month period, including any special Customs procedures or authorisations to be used, alongside with any special requirements – as applicable.
- We confirm that we will immediately notify Kuehne + Nagel Limited should any standing data change or should any shipment details require further action or correction during the 12-month period.
- We authorise Kuehne+Nagel to declare goods to HMRC, and clear shipment as per selection below

1/ DEFERMENT OF THE CHARGES (Please choose from the following options)

- a) We hereby authorise and empower Kuehne + Nagel Limited to use our **Deferment Account Number** ; when requesting deferment of the charges on the goods imported by me/us on the attached entry.

or

- We have completed a C1207N with HM Revenue & Customs to give Kuehne + Nagel Limited standing authority to use our Deferment Account (C1207N available here: <https://www.gov.uk/government/publications/import-and-export-deferment-of-duty-against-an-importers-deferment-approval-number-c1207n>).

or

- We request Kuehne + Nagel Limited pay HM Revenue & Customs on our behalf. We confirm that we have made all necessary arrangements – including credit – with Kuehne + Nagel Limited to reimburse these payments, and any fees.

2/ INSURANCE – (select and complete % if applicable)

- Please declare insurance premiums at the following rate _____ %

3/ HS COMMODITY CODES (Please choose from the following options)

- We will provide our European suppliers with all necessary data, including the 10-digit HS commodity codes, so that they can provide this information for each consignment during this 12-month period at the time of booking. We also confirm that our European suppliers are authorised to provide this data to Kuehne + Nagel Limited and Kuehne + Nagel Limited may act on the basis that any such data is full, complete and accurate.

or

- We have listed on **page 3** the 10-digit commodity codes that Kuehne + Nagel Limited are to use for our imports. Use the commodity codes indicated below for our imported products.

*Note: If you do **not** sign this form, you need to provide individual shipment information prior to every shipment being booked in Europe.*

Name:

Title:

Signature:

Date:

Notes:

- (i) Name of person signing, who must have authority to sign on behalf of the importer or exporter.
- (ii) Legal name & EORI Trader Identification No. of importer or exporter.
- (iii) Legal name & EORI Trader Identification No. of representative or agent.
- (iv) In accordance with Clause 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018, a Direct Customs agent acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any Customs debt arising from the declaration.

